

Minutes
BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE
Monday, March 12, 2018
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
Meeting Time: 10:15 a.m.

ROLL CALL

Mary Brick (Syble Hopp School)	<u>Exc</u>	Denise Misovec (Curative Connections)	<u> </u>
Corrie Campbell (BC Board of Supervisors)	<u>x*</u>	Jimmy Pettigrew (MV Transportation)	<u> </u>
Brandon Cooper (Oneida Nation)	<u> </u>	Sandy Popp (Options for Independent Living)	<u>x</u>
Mary Derginer (ADRC of Brown County Board)	<u>Exc</u>	Cole Runge (BC Planning Commission/Green Bay MPO)	<u>x</u>
Essie Fels (Green Bay Metro)	<u>x</u>	Julie Tetzlaff (Cerebral Palsy Inc.)	<u>Exc</u>
Pat Finder-Stone (Citizen Member)	<u>Exc</u>	Tina Whetung (Curative Connections Trans. Program)	<u>x</u>
Christel Giesen (ADRC of Brown County)	<u>x</u>	Genny Willemon (BC Human Services)	<u>x</u>
Matt Halada (Wisconsin DOT NE Region)	<u> </u>	John Withbroe (Green Bay Transit Commission)	<u> </u>
Jessica Klemens (ASPIRO)	<u>x</u>	Vacant (BC Executive Department)	<u> </u>
Linda Mamrosh (Citizen Member)	<u>x</u>	Vacant (BC Human Services)	<u> </u>

Others Present: Ian Agar for Genny Willemon, Lisa Conard, and Jennifer Hallam-Nelson.

*Corrie Campbell arrived at 11:10 a.m.

ORDER OF BUSINESS

C. Runge opened the meeting at 10:15 a.m.

1. Introduction of Jessica Klemens and Jimmy Pettigrew.

C. Runge introduced new member Jessica Klemens. Jimmy Pettigrew was not present at the meeting.

2. Approval of the December 4, 2017, TCC meeting minutes.

Due to lack of a quorum, the approval of the minutes will be considered at a later meeting.

3. Presentation of the Analysis of Green Bay Metro Bus Passes Purchased by the State of Wisconsin Department of Health Services (DHS) Non-Emergency Medical Transportation (NEMT) Provider.¹

L. Conard stated that she attends quarterly meetings of the NE Wisconsin Regional Access to Transportation Committee. The purpose of the committee is to address issues relating to transportation for low income populations, seniors, and individuals with disabilities. Emphasis is placed on coordination and funding. Several members of the TCC also serve on the committee.

¹ MTM is the private transportation broker hired by the Wisconsin Department of Health Services to coordinate Non-Emergency Medical Transportation (NEMT) services for qualifying Medicaid and BadgerCare Plus clients.

L. Conard reviewed the staff report.

MTM purchases 1-day unlimited bus passes from Green Bay Metro for distribution to eligible clients.

MTM is charged by DHS to provide the lowest cost transportation trip available to a client. Fixed route transit service is a relatively low cost service. The cost of a reduced-fare 1-day pass is \$1.50.

L. Conard provided a summary of the table below:

Green Bay Metro
Passes Sold to MTM for Distribution to Clients

Date MTM Ordered from Metro	1-Day Passes Purchased	1-Day Passes Used as of 1/12/2018	Percent Used	30-Day Passes Purchased	30-Day Passes Used as of 1/12/2018	Percent Used
1/24/2017	400	290	73%			
2/21/2017	400	254	64%			
7/14/2017	400	295	74%	50	22	44%
10/18/2017	150	36	24%			
11/14/2017	150	68	45%			
12/6/2017	260	0	0%	65	0	0%
All of 2017	1,760	943	54%	115	22	19%

As shown in the table in **bold**, it is likely that 30% of 1-day passes purchased in July or before have gone unused. This amounts to \$1,115 in unused passes (including the unused 30-day passes).

L. Conard noted that MTM has one mobility manager on staff, and that employee is located in the Milwaukee area. It appears MTM does not offer travel training in the Green Bay area.

C. Runge noted that MTM has a separate contract with DHS to provide NEMT services to the Milwaukee area, and it is possible that this mobility manager is only providing travel training assistance to Milwaukee-area clients.

L. Conard concluded the presentation noting that there is an opportunity for MTM to partner (contribute financially) to local travel training programs in the Green Bay area and elsewhere throughout the state.

T. Whetung asked how MTM determines if an individual can use transit.

L. Conard stated that when an MTM-eligible client requests a trip, MTM staff will determine if the client is able to board and alight a bus, lives near a bus stop, and has a destination located near a bus stop. If this is the case, MTM will mail a bus pass to the client prior to their

scheduled medical appointment.

C. Giesen asked if the distribution of a bus pass is recorded by MTM as a trip that has been provided to a client.

L. Conard stated that it is assumed that MTM records this as a trip because MTM does not check to see if a bus pass is used.

S. Popp stated that she believes this information is useful and will share it with others.

L. Conard stated that the MPO has already shared this information with Carrie Porter, Transportation & Volunteer Specialist and Older Americans Act Consultant with the Greater WI Agency on Aging Resources, Inc.

C. Runge asked S. Popp if she will ask Carrie Porter to share the information in the staff report with others in the state.

S. Popp stated that she will.

4. Presentation of the combined application for Green Bay Metro paratransit and Curative Connections transportation services.²

J. Hallam-Nelson stated that Green Bay Metro and Curative Connections staff went live with the joint application on January 1, 2018. The purpose of the joint application was to streamline the process for those who qualify for Green Bay Metro's reduced bus fare and paratransit service as well as Curative's transportation service.

L. Mamrosh asked if the application can be completed and submitted online.

E. Fels stated that the client information portion can be completed and submitted online. However, the doctor verification must be submitted separately.

5. Distribution of the July 1, 2017 – December 31, 2017 report from the Specialized Transportation Mobility Coordinator.

J. Hallam-Nelson provided an overview of the report.

J. Hallam-Nelson stated that she has made 31 presentations throughout Brown County, produced seven "how to" videos, developed an extensive list of interested parties to receive the newsletter, and hosted 27 in-person training sessions.

² Discussion is in regard to the paratransit program offered by Green Bay Metro to qualifying clients under contract with MV Transportation, a private transportation company. Discussion under this item is also in regard to the transportation program offered by Curative Connections as of July 1, 2015. Prior to this date, the service was provided by the Lakeland Chapter of the American Red Cross. The program offers demand-response transportation services to seniors and qualifying individuals with disabilities with use of a small-medium bus, van, or sedan.

J. Hallam-Nelson stated she has made a transportation needs survey available online and has also distributed hard copies to various agencies. The survey will close on April 6th and J. Hallam-Nelson stated she will report the findings at the next TCC meeting.

6. Discussion regarding the status of the Safety for Brown County campaign.

C. Runge noted that the City of De Pere has on its website a link to a YouTube video regarding snow and ice removal from sidewalks. The city also shows this video on its cable access channel. A link to the video is below:

<https://www.youtube.com/watch?v=dS5VHyIXGdI&feature=youtu.be>

The following is a screen shot from the video:



C. Runge noted that the city relies on complaints to identify and clear sidewalks that haven't been cleared within 48 hours after a weather event. These complaints should be submitted to the city's streets department (by calling (920) 339-4060).

L. Mamrosh noted that she has called the number to inform the city of snow and/or ice that has not been properly or timely cleared. L. Mamrosh noted that she does not know how quickly De Pere responds. Therefore, L. Mamrosh may be reluctant to begin using the sidewalk again because there is no way of knowing if it has been cleared.

C. Runge stated that he also spoke to a De Pere representative about obtaining information about the status of street and sidewalk construction projects throughout the city. He stated that De Pere sends weekly project updates to individuals and agencies that have requested the updates, and he asked the city to put him on the distribution list so he can forward the weekly updates to the TCC members. He also stated that he intends to check with other

communities to see if they provide construction project updates. If they do, he will ask to be added to their distribution lists and will forward the information he receives to the TCC members.

7. Round robin discussion about specialized transportation services in Brown County.

J. Hallam-Nelson noted that the interviews for the Travel Trainer have concluded. An offer was extended and accepted. This person will likely start in a few weeks.

E. Fels asked S. Popp if she would serve on the Disabilities Appeal Committee for paratransit certification. S. Popp agreed to do so.

L. Conard noted that the MPO has been working with WisDOT staff regarding the upcoming Section 5310 program and opportunities to tap into the statewide pool of funds. L. Conard explained that the Green Bay MPO (urbanized area) receives approximately \$168,000 annually from the program. Ten percent goes to Green Bay Metro as they are the direct recipient of the funds and have administrative responsibilities (reports to complete, etc.). Fifty percent of the balance goes to fund the Mobility Management Program of Brown County, and the remaining 50 percent is made available to on a competitive basis.³ In the past, Red Cross/Curative Connections has been a recipient and has typically been awarded two vehicles each year. Several years ago, the DAV was awarded funds for a van to transport veterans to medical appointments.

L. Conard noted that with the new countywide mobility management program and expanded service provided by Curative, it is now possible to request statewide funds (above and beyond the \$168,000 that the urbanized area is allocated).

C. Giesen noted the ADRC information and assistance staff received 1,620 calls regarding transportation and provided appropriate information or made a referral to all of them.

C. Giesen noted the 2017 85.21 funded trips were up 4,000 from 2016, many in the rural area.

T. Whetung stated that 300 rural trips were provided by Curative in January of 2018.

I. Agar noted the Brown County Human Service Department will occasionally have a client that needs spontaneous transportation to St. Elizabeth Hospital in Appleton. The clients cannot typically afford private pay options (taxi or uber) and asked if anyone knows of a service that could provide such trip.

C. Campbell suggested if the client has a relationship with another non-profit agency they may be willing to help.

C. Campbell and J. Hallam-Nelson noted several area agencies that could possibly be resources.

³ The DR (Designated Recipient) serves as the fiscal agent for the program. Green Bay Metro was selected as the DR for the Green Bay Urbanized Area's Section 5310 Program because of its experience with similar federal transportation funding programs. As the DR for this program, Green Bay Metro is entitled to 10 percent of the funding available in CY 2018 for program administration.

C. Campbell stated she is receiving good feedback from members of the public in regard to the survey J. Hallam-Nelson has released. Many members of the public were unaware of the new mobility management services.

C. Campbell stated that she feels corporate sponsorship is needed.

8. Other matters.

The tentative TCC meeting schedule for 2018 is as follows:

Monday, June 11, 2018
Monday, September 10, 2018
Monday, December 3, 2018

Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:15 a.m.

9. Adjourn.

The meeting was adjourned at 11:42 a.m.